

Position Announcement:

Summer Camp Educator



Gilbert House Children's Museum is a private nonprofit children's museum connected to downtown Salem's Riverfront Park. Founded in 1989, Gilbert House Children's Museum provides innovative and stimulating educational experiences which spark children's natural curiosity. The Museum's mission is to "inspire children to learn through creative play." The Museum is composed of three historic houses; the Rockenfield House, Gilbert House and Parrish House.

Key Job Elements:

Gilbert House Children's Museum is now accepting applications for a teaching position for the 2018 summer camp program. The summer camp program features seven five-day camps that incorporate science, invention, and engineering. Each camp meets from 9am-4pm. The age groups for the camps range from 5-11 year olds with a maximum of 20 campers per camp. The Summer Camp Educator will be expected to work alongside one other educator to deliver our already-developed lesson plans and related activities, provide proper supervision of campers, lead games, assign tasks to summer camp volunteers, and follow museum policies. On the rare occasion that the other educator is absent, the Summer Camp Educator will assume all responsibilities for running camp.

Duties and responsibilities include:

- Attend staff orientation
- Learn the existing curriculum
- Implement lesson plans with enthusiasm and organization
- Maintain a controlled, safe, and fun classroom environment

Minimum Qualifications:

- Previous experience working with children, youth and diverse audiences (one year of experience teaching children ages 1-12 in school, camp, a museum, or other informal education setting preferred).
- Proven customer service skills.
- Excellent communication skills including writing, public speaking, and customer service.
- Ability to learn and apply inquiry, interpretive, and non-formal education methods.
- Proven organizational and time management skills.

This is a non-exempt, full-time, seasonal position and is not eligible for benefits. All candidates must be able to ascend and descend stairs and have the ability to lift 25 pounds. All candidates must pass a Criminal Background Check. Please visit our webpage at www.acgilbert.org to learn more about us.

Supervised by: Summer Camp Coordinator

Duration: July 6-August 24, 2018 (8:00am-5:00pm Monday-Friday) *Orientation: July 6, 2018*

Compensation: \$12.00 per hour

To apply, email (with subject line: Summer Camp Educator) resume, references, and cover letter by May 15, 2018 to:

Alicia Bay

Executive Director

Email: resumes@acgilbert.org